WORKFLOW DIAGRAM

swag.rutgers.edu

Shibboleth login screen appears requesting Net ID login

> Students are asked which location they are from

Student shops for branded merchandise.

They identify product(s) and customize it. Cart is saved and proof is created.

Student confirms artwork proof and order details are to their liking.

This login will connect the buyer with the responsible student organization adviser.

Advisor confirms the student group has money and should be ordering this.

If yes, advisor approves artwork proof.

Order is sent to UCM for artwork and order approval.

UCM will approve or request changes.

Once approved, Student Org is notified that the order is ready to move. Student Org places order.

> Invoice is emailed to both Student Org and Advisor.

Order is created and shipped.

Student Group brings invoice to Student Activities Business Office for payment.

If Advisor does not approve,

email is sent to student org. "Your advisor did not approve this order." Order is modified (if needed) and a new proof is sent to the student.

If UCM does not approve, email is sent to student org. "UCM did not approve this order." Order is modified (if needed) and a new proof is sent to the student.

This icon indicates when someone will receive an email from the Consolidus system.

Email to Student Org

Email to UCM

Email to Advisor